

TENDER NOTICE

REQUEST FOR QUOTATION

N° ...014.../RQ/BUEA COUNCIL/TB/2023 OF ..231.5123

FOR

The Purchase and Supply of Didactic Materials To Public Primary Schools Within The Buea Municipality

FINANCING: PUBLIC INVESTMENT BUDGET 2023 FINANCIAL YEAR.

1. Subject of the Invitation to tender:

Within the framework of the 2023, Public Investment Budget the Mayor of Buea Council, Contracting Authority, hereby launches the Request for Quotation for the Purchase and Supply of School Materials for Public Primary Schools within the Buea Municipality

2. Nature of Services

The supplies comprise notably: supply of equipment, handling, and acceptance.

3. Execution Deadline

The maximum execution deadline provided for by the Contracting Authority shall be **One (01) month**

4. Lots:

The supply is in a one Lot as follows:

**The Purchase and Supply of School Materials for Public Primary Schools
Within The Buea Municipality**

5. Estimated cost:

The estimated cost after preliminary studies is *as mentioned below* all taxes inclusive

Project Title	Amount/FCFA
The Purchase and Supply of didatic Materials to Public Primary Schools Within The Buea Municipality	11,000,000

6. Participation and origin:

Participation is open to duly legalized Cameroonian enterprises or companies that fulfill the requirements of this invitation to tender.

7. Financing

Supplies which form the subject of this request for, shall be financed by Public Investment Budget of the 2023 financial year, budget head Number

BUDGET HEAD : 57 15 102 02 641950 41201 426

Record No: UF00407

8. Bid Bond:

Each bidder must include in his/her administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of Finance and whose list is found in document No. 11 of the tender file, of an amount of Two hundred thousand (220,000) FCFA and valid for **Thirty (30) days** beyond the date of validity of bids

9. Consultation of Tender file:

The file may be consulted during working hours at the **office of the Project Development Unit Room 213, Buea Council**, Tel: +237 677 68 917 from the date of publication of this notice.

10. Acquisition of tender file:

The file may be obtained from the **office of the Project Development Unit, Room 213, Buea Council**, Tel: +237 677 68 917 as soon as this notice is published against a payment of a non refundable sum of **Twenty five thousand (25.000) FCFA** payable at the Buea Council Treasury.

11. Submission of bids:

Each bid drafted in English or French in **Seven (07) copies** including **one (1) original** and **six (06) copies** marked as such, should reach the office of the **Project Development Unit Room 213, Buea Council**, Tel: +237 677 68 917 not later than **21/6/23** at **9am** and should carry the inscription:

REQUEST FOR QUOTATION

No. **014**...../RQ/BUEA COUNCIL/TB/2023 of **23/5/23**.....

FOR

The Purchase and Supply of Didatic Materials To Public Primary Schools Within The Buea Municipality

"To be opened only during the bid-opening session"

12. Admissibility of bids:

Subject to being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officer etc) must

imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily not be older than **three (03) months** preceeding the date of submission of bids or may be established after the signature of the tender notice.

Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance or the non-respect of the models of the tender file documents shall lead to a pure and simple rejection of the bid.

13. Opening of bids:

The bids shall be opened in a **single (01) phase** on **21/6/23** at **10 am** local time by the Buea Council Tenders Board in the Buea Council Chambers.

Only bidders may attend or be duly represented by a person with a written authorization and with a sound knowledge of the tender file.

14. Award criteria

The contract shall be awarded to the bidder with the least evaluated financial offer having the technical and administrative files which are in conformity with the tender document/file.

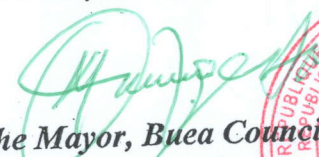
15. Validity of bids

Bidders will remain committed to their bids for **Thirty (30) days** from the deadline set for the submission of tenders.

16. Complementary information

Complementary technical information may be obtained during working hours from the Office of the Project Development Unit Room 213, Buea Council, Tel: +237 677 68 917

Done in Buea, on the **23/5/23**


The Mayor, Buea Council
Contracting Authority



Copies:

- MINMAP
- ARMP (for publication and archiving)
- Private Secretary to the Mayor Buea Council (for archiving)
- Chairperson of Tender Board (for information)
- Notice boards (for information)
- CRTV local and National Station (for publication)